**Washington Parish Council**

**Open Spaces (Recreation, Allotments, Footpaths and**

**Conservation) Committee Meeting**

**Draft MINUTES** of the Committee Meeting held on Monday, held on 19th October, 2020 via the Zoom Online Meeting Platform.

 **PRESENT:** Cllr B Hanvey (BH), Cllr A Lisher (AL), Cllr G Lockerbie (Chairman) and Cllr K Woods (KW)

**ALSO**: Clerk to the Council Zoe Savill

**MEMBERS OF THE PUBLIC**: None

**ABSENT**: SB

The Chairman opened the meeting at 19:00 hours.

1. The were no **APOLOGIES** for absence.
2. There were no **DISPENSATION** requests and no **DECLARATION OF INTEREST** on agenda items
3. The **MINUTES** of the meeting held on 21st September 2020 were approved.
4. There was no **PUBLIC SPEAKING**

1. **Allotments**

**To Report on meeting arrangements with Allotment representatives**

 The Chairman and AL will attend an informal meeting with 3 Allotment representatives on

Tuesday 20th October, 7pm to discuss management terms and the new agreement.

 **To Report Allotment Rent received and signed Tenancy Agreements Oct-Dec 2020**

 A sum of £22.50 pro-rata rent and 7 signed Tenancy Agreements (Oct-Dec 2020)

 was received. Reminders sent to those still outstanding.

 **To Consider and Approve refund of £20 deposit to former tenant of Plot 8.**

 **RESOLVED** to agree £20 deposit refund to former tenant of Plot 8 Mrs H Richards.

 **Allotment monthly inspection**

 The October inspection was reported to the Full Council Meeting on 5th October

 2020. There were no outstanding matters.

1. **Recreation Ground, Parish Property and First Extension Graveyard**

**To Receive and Review the annual RoSPA play inspection report and Agree any recommended action.**

Members reviewed and noted the low risk findings of the annual play inspection.

**RESOLVED** to prioritise repairs to the damaged surface areas and animal holes; explore the option of engaging a regular maintenance contractor. Clerk to action and seek quotations.

**To Discuss and Agree repairs to the Play Area gates**

A HAGS engineer inspected the gates on 13th October and will make arrangements for repairs.

Clerk to monitor and report progress.

 **Recreation Ground, Parish Property and Closed Graveyard reports: -**

 It was noted that October’s graveyard inspection was reported to Full Council on 5th October.

 There were no outstanding matters.

 The Clerk reported the following:

 **Defibrillators**

 Both units fully charged.

**Ground Maintenance**

 Quotations being sought for filling in holes on the grounds. Schedule of Ground Maintenance

 to be reviewed at the next meeting, to include appropriate humane action for dealing with

 damage caused by moles.

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 **Village Hall**

 Clerk reported minor water-logging by the north-western corner of the hall during prolonged

 rainfall. AL and BH to investigate after the next period of heavy rain and report back to

 committee for further review.

 **Fencing:**

 Quotations pending for consideration at the next meeting.

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  **Benches**

 Repairs by contractors still outstanding on the Lesley Britt memorial bench. Clerk to chase.

 **Jubilee Tree**

 Clerk to make arrangements for the removal of the deal sapling.

 **MUGA**

 Nothing further to report.

 **Children’s Play Area**

 Nothing further to report.

 **Vera’s Shelter**

 Invoice received from Mr S Trott for cutting the shelter’s grass.

 To be presented to the Full Council Meeting on 2nd November for approval.

  **Bus Shelters**

 Nothing to report.

 **Parish Noticeboards**

 Nothing to report.

1. **Footpaths and Bridleways**

KW reported the following maintenance required on stiles of the following public rights of way

in the parish:

* Path 2699 – wobbly stile in fence of Tilley’s Farm- noticed before the coronavirus ‘lockdown.’
* Path 2089\_2  - wobbly stile on Washington Bostal (at the end of 2089\_2).
* Boards on the bridge across the stream about 10m from the above stile, may need

replacing or reinforcement and anti-slip treatment.

* Path 2696 – wobbly stile on edge of Lily Holt.

 Clerk to report the findings to the WSCC Public Rights of Way Team and to enquire if they still plan

 to replace the old stiles with metal ‘kissing’ gates.

1. **Conservation Issues**

The Chairman requested that the WSCC’s Standard Form of Consent for managing the Triangle

is tabled on the next Full Council agenda.

1. **Any other Open Space, Recreation & Allotment and Footpaths & Conservation**

 **issues that may arise OR items for the next Agenda (information only)**

 A resident has complained about the safety of some of the National Trust trees along

 Georges Lane bridleway. Members agreed to report it to the NT and urge them

 to take prompt action.

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1. **Date of the next meetings**:

 **Full Council:** Monday 2nd November 2020. 7.30pm.

 **Open Spaces Committee:** Monday 16th November 2020, 6.30pm

 **Finance Committee:** Monday 16th November, 2020, 7.15pm

 **Planning & Transport Committee:** Monday 16th November 2020, 8pm

 There being no other business to report, the meeting was closed at 19:50hrs.

**Signed……………………………………………..**

**Dated………………………………………………**